

Village Charter Academy

Board Minutes

August 27, 2016

9:00 a.m.-12:00 p.m.

Village Charter Academy, Room 12

7357 Jordan Ave.

Canoga Park, CA, 91303

Village Charter Academy Vision Statement

Students at Village Charter Academy, supported by the Charter's Learning Community, will use their unique attributes to achieve a broad base of knowledge integrated with the arts and technology. In order to achieve success on a global scale and be well prepared as 21st century learners, Village Charter Academy will create a diverse community of engaged citizens who treat others with respect, value friendships, and demonstrate a work ethic that exemplifies perseverance and responsibility.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by section 202 of the American Disabilities Act of 1090. Any individual needing special accommodations should directly contact the school office at least 72 hours before the meeting.

I. Call To Order at 9:09

II. Roll Call

	Present	Absent
Diane Pritchard	___x___	_____
Michael Heatherton	_____	___x___
Cheryl Sanders	___x___	_____
Susan Pritchard-Musone	___x___	_____
Elayne Berg-Wilion	_____	___x___
Jirusha Olsen	___x___	_____
Brandee Hemmer	___x___	_____

III. Public Comment-

“The members of the board may not discuss items that are not part of the agenda. Topics presented during Public Comments will be listened to by all board members and addressed as deemed appropriate, either through delegation to the Directors, placement on a future agenda or directed to a sub-committee of the board.”

IV. Approval Of Minutes: Motion to approve minutes from June 25, 2016 by Hemmer, 2nd by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Jirusha Olsen	X	

V. Report

Committee Reports- committees will meet next month.

Directors Report

- i. Enrollment/Demographics we are currently at 255.
- ii. Calendar of Events- Back to School Night, Fire Drill, Fall Pictures
- iii. School Activities and Fundraisers- Box Top, Leadership Annual Fundraiser
- iv. School Programs- Board was updated on PD and Trainings
- v. Academic Assessments and Reports- the board was updated on Academic Reports and Assessments.
- vi. Facilities- we replaced the air condition unit in room 8.

VI. Policy Review, New Agenda Items for Discussion and Possible Action

1. Motion to approve School Volunteer Policy by Sanders, 2nd by Olsen, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Jirusha Olsen	X	

2. The board was updated on the facilities, the new module project and next steps.
3. The board discussed Strategic Planning for the school and identified possible areas to address. This discussion will be continued at the next meeting.

4. School Evaluation
 - a. Discussion of Compliance Monitoring for the LAUSD Site Visit and the scheduled site visit on February 22nd.
 - b. The Board/School Leadership will seek out additional external evaluation options so that we will have non LAUSD evaluations for each year.
5. Sanders led discussion on Administrator Clear Credential Program and motion to approve releasing for sessions and paying 100% of program costs for K. Kletter and J. Clark for years 1 and 2 by Pritchard, 2nd by Sanders, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Jirusha Olsen	X	

VII. Budget Report

1. Budget Presentation by Ed Tec.
 - a. Board discussed and approved budget presentation including check register, credit card log and unaudited actuals by Sanders, 2nd by Pritchard-Musone, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Jirusha Olsen	X	

VIII. Closed Session

1. Employee Contracts-

IX. Report out any action taken from closed section:

The board confirmed the contracts for the following teachers: Rachel Flowers and Lily Fisher. Motion made by Sanders, 2nd by Pritchard. Passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Jirusha Olsen	Not Present	

X. Meeting adjournment

Motion to adjourn the meeting by Sanders, 2nd Pritchard, passed unanimously.

	Yes	NO
Diane Pritchard	X	
Brandee Hemmer	X	
Susan Pritchard-Musone	X	
Cheryl Sanders	X	
Jirusha Olsen	X	